

*BEST COPY*

*AVAILABLE*

*The RF Folder*

Voucher No. 1655

14 May 1959

MEMORANDUM FOR: ~~Chief, Finance Division~~ATTENTION : ~~Monetary Affairs~~

SUBJECT : Disbursement by Treasury Check

1. It is kindly requested that a U. S. Treasury Check be drawn in favor of the company listed hereunder in the amount stated, which will be applicable to the contract or agreement shown. The contract number and invoice identification must appear on the check.

- a. Check drawn in favor of: General Precision Laboratory, Inc.
- b. Amount: - 0 - 25X1A2g
- c. Contract Number: [REDACTED]
- d. Invoice Number: 18460, 22012
- e. Check to be dated: No check to be drawn.

2. Pertinent documentation in connection with this classified transaction which has not been included in Comptrollers Instruction No. 32 (Notice 2C-56, after approval by the DCI 15 December 1956), is on file in the Office of the Comptroller, OCA-DB/P.

3. The payment requested is based on progress made by the Contractor to date and should be processed against General Ledger Account No. 230, titled "Disbursements of Appropriated Funds Chargeable to Confidential Funds Allotments - Awaiting DCI Certification." The Allotment Symbol applicable to this request is see attachment and the amount is chargeable to General Ledger Account No. 230.

4. The check should be dated as stated in paragraph 1 and mailed in the attached self-addressed envelope. If no envelope is attached, the undersigned should be contacted at extension 8737/8738 when payment is ready for disposition.

[REDACTED]  
Authorized Certifying Officer

25X1A9a

Dist: 25X1A2g

14 May 1959

1 - Contract [REDACTED]  
1 - Voucher  
HEB:en/14 May 1959

DOCUMENT NO. 17  
NO CHANGE IN CLASS. ☒  
☐ DECLASSIFIED  
CLASS. CHANGED TO: TS S C 2012  
NEXT REVIEW DATE: 04/01/72  
AUTH: HB 70-2  
DATE: 04/01/72 REVIEWER: 010958

U. S. \_\_\_\_\_  
(Department, bureau, or establishment)

Voucher prepared at \_\_\_\_\_  
(Give place and date)

THE UNITED STATES, Dr., \_\_\_\_\_  
Payee's Account No. \_\_\_\_\_

To \_\_\_\_\_  
(Payee)

Pleasantville, N. Y.

(Address)

(City)

(State)

No. and Date of Order	Date of Delivery or Service	ARTICLES OR SERVICES (Enter description, item number of contract or Federal supply schedule, and other information deemed necessary) Discount Terms Invoice No.	QUANTITY	UNIT PRICE		AMOUNT	
				Cost	Per	Dollars	Cts.
		18460 22012  Amount paid \$ -0-. Contractor has been paid more than his proposed settlement costs. See DPD-2013-59.				2 29 N/C	
PAYMENT: Complete <input type="checkbox"/> Partial <input type="checkbox"/> Final <input type="checkbox"/>		Use continuation sheet(s) if necessary					

Shipped from \_\_\_\_\_ to \_\_\_\_\_ Weight \_\_\_\_\_ Government B/L No. \_\_\_\_\_

I certify that the above bill is correct and just and that payment has not been received.

(Sign original only)

Date \_\_\_\_\_ \*Payee \_\_\_\_\_  
(This certificate not required when a like certificate is made by payee on attached bill or bills)

25X1A2g

Per \_\_\_\_\_

Title \_\_\_\_\_

Contract No. \_\_\_\_\_

Date \_\_\_\_\_

Req. No. \_\_\_\_\_

Date \_\_\_\_\_

Invoice Rec'd. \_\_\_\_\_

Pursuant to authority vested in me, I certify that this account is correct and proper for \_\_\_\_\_

† Approved for \$ \_\_\_\_\_

By \_\_\_\_\_

SIGN  
ORIGINAL  
ONLY

Title \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

THE REVERSE OF THIS FORM MUST BE EXECUTED WHEN PURCHASES ARE MADE OR SERVICES SECURED WITHOUT WRITTEN AGREEMENT IN ANY FORM

ACCOUNTING CLASSIFICATION (Appropriation Symbol must be shown; other classification optional)

25X1A9a 25X1A9a

Paid by { Check No. \_\_\_\_\_ dated \_\_\_\_\_, 19\_\_\_\_, for \$ \_\_\_\_\_ } on Treasurer of the United States in favor of payee named above.  
{ Cash, \$ \_\_\_\_\_, on \_\_\_\_\_, 19\_\_\_\_, Payee \_\_\_\_\_ }  
(Sign original only)

\* When a voucher is signed or receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example: "John Doe Company, per John Smith, Secretary", or "Treasurer", as the case may be.  
† If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise the approving officer will sign on the line below "Approved for \$ \_\_\_\_\_", and over his official title.

Per \_\_\_\_\_

Title \_\_\_\_\_

# METHOD OF OR ABSENCE OF ADVERTISING

## METHOD OF ADVERTISING

1. Advertising in newspapers Yes ☐ No ☐

2. (a) Advertising by circular letters sent to dealers. Yes ☐ No ☐

(b) And by notices posted in public places Yes ☐ No ☐

(If notices were not posted in addition to advertising by circular letters sent to dealers, explanation of such omission must be made below.)

## ABSENCE OF ADVERTISING

3. Without advertising, under an exigency of the service which existed prior to the order and would not admit of the delay incident to advertising.

4. Without advertising in accordance with \_\_\_\_\_

5. Without advertising, it being impracticable to secure competition because of \_\_\_\_\_

(Here state in detail the nature of the exigency or circumstances under which the securing of competition was impracticable under 3 and 4)

NOTE.—The above form "Method of or Absence of Advertising" is to be used when purchases are made or services secured under proper authority without written agreement in any form. In case of a written agreement (formal contract, proposal, and acceptance, or less formal agreement) Standard Form No. 1036—Revised should be used for abstracting the method of or absence of advertising and award of contract. (See General Regulations No. 51, as amended.)

16-22900-2 U. S. GOVERNMENT PRINTING OFFICE